

The Town of New Market



Historic District Commission/Architectural Review Commission
40 South Alley, New Market, MD 21774

In-Person Meeting
September 9, 2025, 7:00 p.m.

The regular meeting of the Historic District Commission/Architectural Review Commission (the "HDC/ARC") of New Market was held in person on Tuesday, September 9, 2025, with Chair Kevin Witmer present (via Zoom). Also in attendance were Larry Wrinn, Steve Pippin, John Farrell, and Town Council Liaison, Howard Wilson. Zoning Administrator and Town Planner Pat Faux was also present.

CALL TO ORDER: The meeting was called to order at 7:00 p.m.

ADMINISTRATIVE BUSINESS

APPROVAL OF MINUTES

Motion: Commissioner Pippin made a Motion to approve the minutes of the HDC/ARC meeting of August 12, 2025, as written
Second: Commissioner Wrinn
Discussion: None
Vote: For – 3 (Witmer, Wrinn, Pippin)
Against – 0
Abstain – 1 (Farrell)
Absent – 0
The Motion passed.

HDC NEW BUSINESS

Permit #2056 – Certificate of Appropriateness – 78 West Main Street

The applicant, Phil Gamble, appeared and was sworn in. Discussion ensued amongst the applicant and Commissioners regarding a new commercial structure at 78 West Main Street. For further information, please refer to the Staff Report dated September 9, 2025.

Chairperson Initials: Kw/me

Motion: Commissioner Wrinn made a Motion, having reviewed the materials submitted with Application #2056 and having considered the applicable guidelines for a Class 3 building as stated in the 2021 Historic District Guidelines, I move that the HDC make the following findings:

- 1) The proposed design meets the required design criteria and is compatible with the character of the district and existing buildings nearby.
- 2) Approval of this application would further the public purpose of the Historic District overlay as stated in LDO Article IV section 13.1 by strengthening the local economy, improving property values, and increasing the likelihood of further reinvestment in, and preservation of, existing district structures.

Based on these findings, I move that the HDC approve the application as submitted.

Second: Commissioner Pippin

Discussion: None

Vote: For – 4 (Witmer, Wrinn, Farrell, Pippin)
Against – 0
Abstain – 0
Absent – 0

The Motion passed.

Permit #2058 – Certificate of Appropriateness – 68 West Main Street

The applicant, Dana Briggs, appeared and was sworn in. Discussion ensued amongst the applicant and Commissioners. For further information, please refer to the Staff Report dated September 9, 2025.

Motion: Commissioner Farrell made a Motion, having reviewed the materials submitted with Application #2058 and having considered the applicable guidelines for a Class 1 building as stated in the 2021 Historic District Guidelines, I move that the HDC make the following findings:

- 1) The proposed design meets the required design criteria and is compatible with the character of the district and existing buildings nearby.
- 2) Approval of this application would further the public purpose of the Historic District overlay as stated in LDO Article IV section 13.1 by strengthening the local economy, improving property values, and increasing the likelihood of further reinvestment in, and preservation of, existing district structures.

Based on these findings, I move that the HDC approve the application as submitted.

Second: Commissioner Wrinn

Chairperson Initials: 

Discussion: None
Vote: For – 4 (Witmer, Wrinn, Farrell, Pippin)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

Ms. Faux inquired about two projects to determine whether formal applications were necessary—a screen door on Main Street and a small shed in Sponsellers Addition. The commissioners requested that formal applications be filed.

ADJOURNMENT

Motion: Commissioner Farrell made a motion to adjourn the meeting.
Second: Commissioner Pippin
Vote: For – 4 (Witmer, Wrinn, Farrell, Pippin)
Against – 0
Abstain – 0
Absent – 0
The Motion passed.

The meeting adjourned at 7:38 p.m.

Respectfully submitted, Michelle Mitchell, Town Clerk

Chairperson Initials: Kw/me